**BURSARY APPLICATION FORM**

**IMPORTANT:** Please ensure you have carefully read the Bursary Guidance document **before** completing an application.

Your referrer must fill this form (and any other supporting forms, e.g. the EAM membership form) with you.

If you do not have a referrer, please only complete *Part A*.

Ask your referrer to email your completed application to advicebase@roundhouse.org.uk OR post it to Bursary Scheme, Roundhouse, Chalk Farm Road, London NW1 8EH. Any completed forms sent electronically must be password protected.

Remember to review the application checklist table before sending off your form(s).

If you need any help completing the form please call 020 7424 8456 or email [advicebase@roundhouse.org.uk](mailto:AdviceBase@roundhouse.org.uk)

Once we receive your application you will be contacted to discuss next steps, where relevant. We may request documentation as proof of need.

*All applications are treated with the strictest of confidence.*

**PART A**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Young Person’s Details** | | | | | | | | | | |
| First Name: | | Click here to enter text. | | Surname: | | | Click here to enter text. | | | |
| Email: | | Click here to enter text. | | Postcode: | | | Click here to enter text. | | | |
| Phone number: | | Click here to enter text. | |  | | |  | | | |
| Have you been to the Roundhouse before? (on a project, to a show or as an Emerging Artist)  *If your answer is no, then you will also have to fill out either an Emerging Artist Membership form OR a Project Enrolment form.* | | | | | | | Yes | | | No |
| If you are new to the Roundhouse, you will be required to bring in photo ID with your date of birth on it (passport, driving license, etc) AND a proof of address (a bank statement, utility bill, etc.). Are these documents you are able to bring in? | | | | | | | | | | |
| Yes, I can bring these in on my first visit. | | | No, I don’t have a photo ID and/or proof of address | | | | | Not Applicable, I have been to the Roundhouse before | | |
|  | | | | | | | | | | |
| **What do you need bursary support with?** *(Please see guidance document for more details)* | | | | | | | | | | |
| [Roundhouse project fees](http://www.roundhouse.org.uk/young-creatives/list) | | | | [Emerging Artist Membership (EAM) Fees](http://www.roundhouse.org.uk/young-creatives/emerging-artist-membership/) | | | | | | |
| [Hire fees for studio facilities](http://roundhouse-assets.s3.amazonaws.com/assets/File/11764.pdf) | | | | Transport expenses | | | | | | |
| Childcare | | | | Materials required for a Roundhouse project | | | | | | |
| 1:1 support worker, carer or interpreter | | | | Other: Click here to enter text. | | | | | | |
|  | | | | | | | | | | |
| **Are you currently engaged in education, employment or training?** | | | | | Yes | | | | No | |
| If yes, please give details by clicking here. | | | | | | | | | | |
|  | | | | | | | | | | |
| **Do you have any dependents?** | | | | | Yes | | | | No | |
| If yes, please give details by clicking here. | | | | | | | | | | |
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| **Are you currently receiving any of the following support:** | | | | | | | | | | |
| Free School Meals | | | Pupil Premium | | | | | Jobseeker’s Allowance (JSA) | | |
| Employment and Support Allowance (ESA) | | | Income Support | | | | | Working Tax Credit | | |
| Housing Benefit | | | Child Tax Credit | | | | | Universal Credit | | |
| Personal Independence Payment (PIP) | | | Asylum Support | | | | | Other: Click here to enter text. | | |
|  | | | | | | | | | | |
| **We run projects in four art forms at the Roundhouse: Music, Media, Performing Arts and Street Circus. Which art forms would you be interested in exploring?** | | | | | | | | | | |
| Music | | | | Media | | | | | | |
| Performing Arts | | | | Street Circus | | | | | | |
|  | | | | | | | | | | |
| **How did you hear about the Roundhouse Bursary scheme?** | | | | | Choose an item. | | | | | |
| If other, please give details by clicking here. | | | | | | | | | | |
|  | | | | | | | | | | |
| **Have you received a Roundhouse Bursary before?** | | | | | Yes | | | | No | |
| If yes, please give details by clicking here. | | | | | | | | | | |
|  | | | | | | | | | | |
| **Young Person Declaration:** | | | | | | | | | | |
| *I certify that the information given on this form is, to the best of my knowledge, true and complete. I consent to members of the Roundhouse using the personal data and / or sensitive personal data in this application form (together with any additional personal data which I may provide to the Roundhouse) for the purposes set out above in accordance with the DPA and the Human Rights Act 1998.* | | | | | | | | | | |
| Signed: |  | | | Dated: | | Click here to enter a date. | | | | |

**PART B**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Referrer’s Details** | | | | | | | | | | |
| First Name: | | Click here to enter text. | | Surname: | | | Click here to enter text. | | | |
| Email: | | Click here to enter text. | | Postcode: | | | Click here to enter text. | | | |
| Phone number: | | Click here to enter text. | |  | | |  | | | |
|  | | | | | | | | | | |
| **What is your relationship to the young person?** | | | | | | | | | | |
| Click here to enter text. | | | | | | | | | | |
|  | | | | | | | | | | |
| **How long have you known the young person?** | | | | | | | | | | |
| less than 1 month | | | 1 – 3 months | | 3 – 6 months | | | | 6 months – 1 year | |
| more than 1 year | | | Other: Click here to enter text. | | | | | | | |
|  | | | | | | | | | | |
| **If new to the Roundhouse, will the young person be able to access Roundhouse projects and studios independently?** | | | | | Yes | | | No | | Not Applicable |
| **If NO, what additional support would they need?** | | | | | | | | | | |
| Click here to enter text. | | | | | | | | | | |
|  | | | | | | | | | | |
| **Referrer Declaration:** | | | | | | | | | | |
| *I certify that the information given on this form is, to the best of my knowledge, true and complete. I consent to members of the Roundhouse using the personal data and / or sensitive personal data in this application form (together with any additional personal data which I may provide to the Roundhouse) for the purposes set out above in accordance with the DPA and the Human Rights Act 1998.* | | | | | | | | | | |
| Signed: |  | | | Dated: | | Click here to enter a date. | | | | |